



# 2016 Donation/Sponsorship Request Form

Email this completed request form with a written description of your organization's mission and an explanation of your event on your organization's letterhead to [sonomacommunity@nuggetmarket.com](mailto:sonomacommunity@nuggetmarket.com). If your organization supports a community within 5 miles of a specific store, you may hand deliver your request to the appropriate store director.

**Please note that all donation requests must be submitted two (2) to three (3) week in advance and all sponsorship and events request must be submitted four (4) to six (6) weeks in advance.**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Today's Date

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date of Event

\_\_\_\_\_  
Organization Name

\_\_\_\_\_  
Event Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Expected Number of Antendees

\_\_\_\_\_

\_\_\_\_\_  
Requester Name

\_\_\_\_\_  
Name of Person Picking Up

\_\_\_\_\_  
Requester Phone

\_\_\_\_\_  
Phone of Person Picking Up

\_\_\_\_\_  
Requester Email

\_\_\_\_\_  
Pick Up Date and Time

\_\_\_\_\_  
501c3 Tax ID (required)

\_\_\_\_\_  
Pick Up Store Location

_____ Product(s) Requested	/ _____ /	_____ Use (auction item, refreshments, etc.)	_____ Qty.
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\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_  
Past donations/sponsorships received

\_\_\_\_\_  
Event Date

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_